

## **Review policy**

### **Reviewing process**

Each manuscript is reviewed by two independent reviewers. Reviews are based on the so-called double-blind review process in which authors and reviewers do not know their identity. The author may indicate at least two reviewers, which, however, does not mean their automatic selection. The names of the reviewers of each publication are not disclosed. The manuscript is eligible for printing after two (2) positive reviews. The list of reviewers is published on the journal's website once a year (in the last issue).

### **The principles of reviewing publications in accordance with the "Guidelines for the reviewing procedure", published by the Ministry of Science and Higher Education**

1. At least two independent reviewers from outside the unit shall be appointed to evaluate each publication.
2. In the case of texts written in a foreign language, at least one of the reviewers is affiliated to a foreign institution other than the nationality of the author of the work.
3. The recommended solution is a model in which the author (authors) and reviewers do not know their identities (the so-called double-blind review process).
4. If the double-blind trial process is not applicable, the reviewer is required to sign a declaration confirming no conflict of interest. Conflict of interest is understood as:
  - direct personal relations (kinship, legal relationships, conflict),
  - professional subordination relations,
  - direct scientific cooperation in the last two years preceding the preparation of the review.
5. The review must be provided in writing and end with a clear conclusion as to whether the article should be published or rejected.
6. Rules for the eligibility or rejection of publications and any review form are published on the journal's website.
7. Names of reviewers of individual publications / issues are not disclosed; once a year the journal publishes a list of collaborating reviewers.